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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 28th September 2022 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge

Town Clerk



1. **Mayor's Welcome**
2. **A Minutes Silence**

All members of Council, observers and guest speakers to hold a minutes silence for Her Majesty Queen Elizabeth II and to note the proclamation of the accession of King Charles II

**3. To Receive Apologies**

**4. Declarations of Interests**

(Written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**5. Public Time**

Cllr. N Stubbs to introduce any speakers and allow three minutes.

**6. Approval of Minutes**

**To resolve to approve** as a correct record the minutes of Council Meeting dated 10th August 2022.

**7. Consideration of Planning & Licence Applications**

**Application Reference: 3/2022/0653**

**7 Lower Lane Longridge PR3 3SL**: Proposed two storey rear extension.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0653>

**Application Reference: 3/2022/0656**

**20 King Street Longridge PR3 3RQ:** Proposed replacement of wood window frames and doors with UPVC double glazed frames and doors to match original style,

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0656>

**Application Reference: 3/2022/0800**

**Alston Dairy Alston Lane Longridge PR3 3BN**: Removal of condition 7 (origin of the milk to be processed) from planning permission 3/1993/0009P to allow milk from other farms to be imported for business use.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0800>

**Application Reference: 3/2022/0553**

**Higher College Farm Lower Road Longridge PR3 2YY:** Proposed erection of mixed-use commercial units including conversion and extension of farmhouse to Use Class E (b) (c) (d) (e) (f) (g) and Sui Generis (Health and Beauty).

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0553>

**Application Reference: 3/2022/0740**

**67 Higher Road, Longridge PR3 3SY:** Proposed first floor extension over existing single-storey kitchen extension to rear.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0740>

**Application Reference: 3/2022/0629**

**15 Hacking Drive Longridge PR3 3EP:** Proposed side and rear single storey extension and dormers to detached dwelling.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0629>

**Application Reference: 3/2022/0724**

**Dilworth Coach House 41 Dilworth Lane Longridge PR3 3ST:** Ash T2 - fell due to significant signs of ash die back. Sycamore T1 - fell due to significant signs of decline within the crown. Resubmission of 3/2021/1142

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0724>

**Application Reference: 3/2022/0693**

**3 Hoghton road Longridge PR3 3UA:** Proposed extension of existing front and rear dormers and formation of a new entrance porch.

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0693>

**7. Proposed Footpath Diversion**

**Council to note the report provided by** Cllr. L Jameson in relation to the consultation.

**8. Warm Banks / Warm Blanket Scheme**

**Council to discuss** the warm bank programme and discuss next steps.

**9. Over 60’s Club**

**Council to note** the comments from RVBC in relation to the use of the building.

**10. Remembrance Day Parade**

**Council to note** the latest schedule for the parade and confirm attendance for the next meeting which will be held on Thursday 20th October 2022 or Friday 21st October, whichever is most suitable.

**11. Website**

**Council to discuss** the launch of the new website and resolve any outstanding actions.

**12. Market Traders**

**Council to discuss** the hire costs for the Station Buildings Meeting room.

**Council to note** the information sent to the Clerk following the stalls on the Council courtyard.

**13. Co-option Vacancies**

**Council to note** the update in relation to the two vacancies.

**Council to review** the application forms received.

**14. Longridge Cadet Forces**

**Council to note** the request made by Longridge Cadets.

**Council to agree** next steps.

**15. Christmas Trees**

**Council to discuss** the quote received for Christmas Trees on Berry Lane.

**16. Coffee Pod Collection**

**Council to note** Cllr. H Gee’s recommendation**.**

Cllr. H Gee proposes that the demonstrated need for recycling the coffee pods will be taken up with Cllr Berryman of RVBC.

**17. Estates Committee**

**a) Estates Committee Report**

**Council to note** the draft minutes of the Estates meeting held on 30th August 2022

**b) A& D Drains**

**Council to note** A&D drains have now been instructed.

**c) Meter Change**

Electricity renewal due in September 2022.

**Council to note** we are now out of contract.

**d) RG Cleaning Services**

**Council to note** the quote and the recommendation of the Estates Committee for the removal of stickers.

Clerk awaiting quote for the cleaning of millennium stone and the 1914 stone located at the War Memorial.

**18. Budget Committee**

**a) Budget Committee Report**

**Council to note** the adjournment of the meeting dated 06.09.2022 due to Chair and Vice Chair, on leave.

**b) Soap Box Derby**

**Council to note the retrospective payment for the Soap Box Derby has been made.**

**Soap Box Derby event date: 18th September 2022.**

**19. Staffing Committee**

**a) Council to discuss and agree** the membership of Committee.

**b) Council to note** the change of the Committee to a Working Group.

**c) Council to note** the Working Group name as ‘The Staffing Group’.

**20. Finance**

**Council to authorise payment** of the following**:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Council to Approve** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Rosemary Glen | £1,174.26 | Cleaning for month of August Station Buildings & Public toilets |
| b. | Resolve to Pay | Terry Lewis | £200.00 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. July 2022 |
| c. | Resolve to Pay | TPCS | £52.98 | 12.08.2022 - 12.09.2022 |
| d. | Resolve to Pay | Helping Hand | £111.24 | 5X Children’s Litter Picks |

**Council to authorise the following retrospective payments:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Council to Approve** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Love Longridge | £1,000.00 | Grant Award |

**Council to note the following direct debits** (for information only)**:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Direct Debit Recipient** | **Amount** | **Description** |
| a. | Salary | £1,185.01 | Aug-22 |
| c. | Electric Bill | £911.97 | 20th July - 26th August 2022 |
| d. | Gas Bill | £115 | 20th July - 26th August 2022 |
| e. | Water | £180 | 22nd July - 21st August 2022 |
| f. | Hygiene Bins | £61.34 | Aug-22 |

**21. Reports from Councillors on Issues Raised by Residents (for information only)**

**22. Items in Progress**

**23. DATE OF NEXT MEETING**

**The next Council Meeting will be held on Wednesday 12th October 2022 at 7pm.**